

Member Information Service

Decisions made by Cabinet Members

The following decisions have been made by the Deputy Leader and will come into effect at 10.00a.m. on Thursday 19 January 2023, unless the call-in procedure is activated. If you wish to request that a proposed decision is called in, please contact Member Services on 01444 477222 (Option 2) or e-mail committees@midsussex.gov.uk in addition to making a written request to the Interim Monitoring Officer, Geoff Wild.

Asset of Community Value - Chanctonbury Road Allotment Site, Burgess Hill

The Deputy Leader authorised the decision to list the Chanctonbury Road Allotment Site, Chanctonbury Road, Burgess Hill, West Sussex, RH15 9EU on the list of Assets of Community Value held by Mid Sussex District Council.

Asset of Community Value - The Maypole Inn, Ashurst Wood

The Deputy Leader authorised the decision to list the property known as The Maypole Inn, 76 Maypole Road, Ashurst Wood, West Sussex, RH19 3RE on the list of Assets of Community Value held by Mid Sussex District Council.

Asset of Community Value - The Three Crowns, Ashurst Wood

The Deputy Leader authorised the decision to list the property known as The Three Crowns, 10 Hammerwood Road, Ashurst Wood, West Sussex, RH19 3TJ on the list of Assets of Community Value held by Mid Sussex District Council.

Tenders received for Provision of Mechanical and Electrical Maintenance Term Contract

The Deputy Leader authorised the decision to award the contract to Contractor E who provided the most economically advantageous tender.

Surrender of Lease of Land and Building at the former Parklands Playground, Hassocks, and Payment Plan for Rent Arrears (EXEMPT)

The Deputy Leader:

- i. agreed to a Deed of Surrender of a Lease and Supplementary Lease of land at Parklands Playground, Hassocks;
- ii. authorised the Solicitor to the Council to conclude the transaction above on the terms outlined below, and on any other such terms and conditions as the Solicitor to the Council may recommend to protect the Council's position.

Copies of the reports are attached to this email. In due course, the reports will be Executive Decisions which can be found [here](#).

Committee Meetings

The Programme of Meetings for 2022-23 was agreed at Annual Council.

Please note that meeting start times vary.

All meetings are IN-PERSON in the COUNCIL CHAMBER unless otherwise stated.

Meetings for January and February are listed below:

JANUARY 2023

- 11 January – Scrutiny Committee for Leader, Deputy Leader and Housing and Customer Service @ 7pm
- 12 January – Planning Committee @ 4pm
- ~~18 January – Scrutiny Committee for Planning, Economic Growth and Net Zero @ 7pm – Please note this meeting has been cancelled.~~
- 19 January – District Planning Committee @ 2pm
- 25 January – Charity Trustees @ 6:45pm & Council @ 7pm

FEBRUARY 2023

- 1 February – Scrutiny Committee for Community, Leisure and Parking @ 7pm
- 6 February – Cabinet @ 4pm
- 7 February – Licensing Committee @ 7pm
- 9 February – Planning Committee @ 4pm
- 16 February – District Planning Committee @ 2pm
- 20 February – Cabinet Grants Panel @ 4pm
- 20 February – Standards Committee @ 6pm
- 21 February – Audit Committee @ 7pm

Democratic Services has updated your O365 calendar with the new dates and times. Regular updates on the status of meetings in the forthcoming period will be provided to Members and the Council's public facing website will be continually updated.

Agendas – Items to be Considered

Scrutiny Committee for Leader, Deputy Leader and Housing and Customer Service – 11 January 2023 @ 7pm

Draft Corporate Plan and Budget for 2022/23

Scrutiny Committee for Leader, Deputy Leader and Housing and Customer Services Work Programme 2022/23



Recommended for Approval

DM/22/2576 | Millwood, East Street, Turners Hill, West Sussex, RH10 4QQ - Full planning permission for the change of use of land, construction of 1no new dog grooming parlour, the creation of 1no new vehicular access, car parking, and internal vehicular access route. (Additional information received 21.10.2022) - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=RGRHBRKT0FX00>

DM/22/3503 | Age Concern Hassocks And District Ltd, The Pauline Thaw Centre, Dale Avenue, Hassocks, West Sussex, BN6 8LW - Relocation of Hassocks Village Market to the Pauline Thaw Centre car park - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=RLE8VTKT04L00>

DM/22/3287 | Euro Car Parts Ltd, 31 Victoria Gardens, Burgess Hill, West Sussex, RH15 9NB - Increase the width of the hard standing surface (Driveway) along the side of the building and increase the width further at the entrance end - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=RKBCV7KT0DA00>

DM/22/3615 | 76 Royal George Road, Burgess Hill, West Sussex, RH15 9SF - Single storey rear extension - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=RLV2EEKT04L00>

Member Development Learning

Learning Pool

For online training that you can do conveniently in your own time, please visit the Learning Pool.



To complete your online learning pool training modules please visit:

<https://stc.learningpool.com/login/index.php>

The modules available for Members to complete are:

- Safeguarding Adults
- Safeguarding and Child Protection
- County Lines
- What is GDPR?
- Getting Started with Social Media.
- Business Continuity Management.
- Annotating and Editing Documents.



- Planning Application Decision Making for Members

Information and News

Bring Photo ID to vote, from May 2023

The Elections Act 2022 introduced a requirement for voters to show photo ID when voting at a polling station at some elections. This new requirement will apply for the first time in England at the local government elections on Thursday 4 May 2023. Even those already registered to vote in Mid Sussex and who receive a poll card, must still bring photo ID to vote at a polling station.

Which forms of photo ID can electors use to vote?

Many voters will have a form of photo ID that is acceptable. They can use any of the following:

- Passport
- Driving licence (including provisional license)
- Blue badge (issued to disabled / chronically sick persons)
- Older Person's Bus Pass, Disabled Person's Bus pass
- Oyster 60+ Card
- Freedom Pass
- Identity card with PASS mark (Proof of Age Standards Scheme)
- Biometric Immigration document
- Ministry of Defence identity card
- National identity card issued by an EEA state

For more information on which forms of photo ID will be accepted, visit electoralcommission.org.uk/voterID or call their helpline on 0800 328 0280.

For those who don't have an accepted form of photo ID

Voters who don't already have an accepted form of photo ID, or who are not sure that the photo ID still looks like them, can apply for a free voter ID document, known as a **Voter Authority Certificate**. Applications are made via: voter-authority-certificate.service.gov.uk. Alternatively, they can complete a paper application form and send this to the electoral services team here at Mid Sussex District Council.

The Electoral Commission (EC) Launches Public Awareness Campaign

The EC's public awareness campaign launched in England on Monday (9 January). The campaign concept, 'Note to self', aims to raise awareness of the new requirement. 'Note to self' features giant handwritten sticky notes as unmissable reminders that will prompt voters to bring their ID on polling day. Voters can expect to see the sticky note reminders across advertising channels including billboards and buses, online in their social feeds, on website banners and in local newspapers. The Commission's TV advert will appear on linear TV and 'Video on Demand' and will be used across a range of digital channels to increase the shareability of the campaign. Campaign adverts will direct voters to the EC's website to find out more information.

The Council is complimenting the national campaign with our own messaging on social media, via the print media, through stakeholders and partner communications, on our refuse trucks and much more. If Members have questions, please do contact our Electoral Services team via email to: elections@midsussex.gov.uk or by telephone on: 01444 477222 (option 1).



Still time to get the flu vaccine

The Department of Health and Social Care is urging all those eligible for the flu vaccine to come forward as cases rise to levels not seen since before the COVID-19 outbreak. There is a particular need for pre-schoolers, pregnant women and those in the care and health workforces to take up the offer.

Unpaid carers are also entitled to resources and services including free vaccination for COVID-19 and flu.

To learn more, and promote the benefits of vaccination to care colleagues, the Campaign Resource Centre has question-and-answer leaflets, posters, social media content and stickers, all free to download to help councils with their communications.

A Stay Well this Winter leaflet for 2022/23 is also available to download and provides health information and guidance on how to stay well over the winter months. Those that have symptoms of the flu or COVID-19, should try to stay at home and avoid contact with others to protect friends and loved ones, if they can.

Councils are encouraged to share this information as appropriate.

Resources:

<https://twitter.com/UKHSA/status/1605498414678122501/photo/1>

<https://campaignresources.phe.gov.uk/resources/campaigns/92-health-and-social-care-workers-winter-vaccinations-2022/resources>

<https://drive.google.com/drive/folders/1YFEG1LjGxQFiNgSD7esXa97w0WFoWPkR?wp-linkindex=6>

<https://campaignresources.phe.gov.uk/resources/campaigns/97-stay-well-this-winter/resources>

National Booking Service:

<https://www.nhs.uk/conditions/coronavirus-covid-19/coronavirus-vaccination/book-coronavirus-vaccination>

<https://www.nhs.uk/conditions/vaccinations/flu-influenza-vaccine>

Personal safety for councillors – webinar

As part of the Local Government Association's (LGA's) Civility in Public Life Programme, they are hosting a series of webinars on councillor personal safety and handling online abuse and intimidation. The programme, funded by the government, has been devised for councillors who want to improve their awareness of personal safety.

The LGA is hosting a webinar from 6:00 – 7:30pm on 1 February. The session will offer practical advice on the steps that can be taken to manage trolls and cyber-bullies, including a gentle introduction to the legal framework around social media posts. There will be guidance on how to be safe online generally, as well as tips on how to create a positive online presence.

Webinar:

<https://lgaevents.local.gov.uk/lga/frontend/reg/thome.csp?pageID=586824&eventID=1691>

<https://lgaevents.local.gov.uk/lga/frontend/reg/thome.csp?pageID=587165&eventID=1692>



COVID-19 News

Covid is now endemic, and we are working to live with it. Covid rates in West Sussex and across the UK has gradually risen during the festive period and remains high compared with previous months. The West Sussex rate now averages about 93.3 cases per 100,000.

The best way to avoid serious illness from a Covid infection is to maintain the benefits of vaccination. Everyone aged 5 and over is eligible for a Covid vaccination. Booster vaccinations are available for all those aged 50 years plus or otherwise vulnerable. These booster vaccinations are now being carried out at Clair Hall and across West Sussex. They can be booked online or at some places a walk-in service is available.

Flu vaccinations are also well underway with walk-ins at many pharmacies.

Please see the latest public data from West Sussex [here](#).

News Releases

For further information or copies of the news releases listed below, please contact the Press Office on 01444 477 387 or use the following link: <http://www.midsussex.gov.uk/my-council/council-magazine-and-press-releases/press-releases/>

22 December 2022 - [Young people see commemorative designs brought to life](#)

